



Princess Margaret Drive, Belize City

Parking Policy

Parking on campus at St. John's College is a privilege that the school provides for its students who are currently enrolled in programs at the institution. These policies are in place to help keep the parking lot safe and provide the opportunity for students to drive to school.

Student parking permits are available upon registration of vehicle with the administration. Vehicles parked on school property are under the jurisdiction of the school. The school reserves the right to search any vehicle if reasonable cause exists to do so with or without the presence of the student driver present.

A student has full responsibility for security of his/her vehicle and will make certain it is locked and keys are not given to others. A student will be held responsible for any prohibited objects or substances, such as alcohol, drugs, or weapons that are found in his/her car and will be subject to disciplinary action, as well as criminal prosecution.

- All permitted drivers must possess a valid driver's license
- Vehicles must be registered and carry valid license plates
- Students must obtain a parking permit and complete a vehicle registration form at the finance office for the start of each semester
- Vehicles may only be parked in the student parking lot
- Vehicles may not be parked along curbs, in the grass, reserved or teacher spaces, or NO PARKING zones
- Parking permits must be displayed by affixing it to the lower left hand side of the windshield.
- The fee for a parking permit is \$60.00, which is due when fees are paid or at the time of vehicle registration
- Fees will not be refunded if a student is found in violation of the parking policy and privileges are revoked.
- St. John's College is not responsible for vehicles or contents of vehicles while parked on school property

Parking permits may be revoked temporarily or permanently for the following:

- Parking in unauthorized areas (see above)
- Parking without a permit or using another student's permit
- Sharing a permit with another student
- Repeated failure to display a permit
- Unsafe driving or violating traffic laws while on school property or entering school property
- Duplicating or using a fake parking permit
- Having items in a vehicle such as narcotic drugs, alcohol, and/or weapons

Students will be ticketed with a fine of \$25.00 payable at the Finance Office and in some cases the vehicle will be immobilized until payment is made. Below is a list of possible traffic violations:

- Parking along No-Parking Zones
- Parking along faculty parking zones
- Speeding on campus
- Driving on the left side of the road
- Using profane language to security or college personnel
- Playing loud/disruptive music
- Swerving recklessly on campus
- Prolong blowing of horn in a disruptive manner



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VEHICLE REGISTRATION FORM

The Vehicle Registration Form ***must be signed*** by the person requesting the Student Parking Permit. This parking permit may be revoked at the discretion of the College at any time. ***Issuance of an SJC -Student Parking Permit indicates your knowledge of and adherence to the Parking Policy for Vehicles on Campus.***

Name: _____ Student ID: _____
 Last First MI

Address: _____
 House#/Street City

Cell Phone: _____ Parent/Guardian Contact: _____

Driver's License #: _____ License Plate: _____

Year of Vehicle: _____ Make of Vehicle: _____ Color of Vehicle: _____

Registered Owner of Vehicle: _____
 Last First MI

The undersigned agrees and acknowledges that the purchase/issuance of this permit does not carry with it any rights or privilege. St. John's College will allow parking of vehicles on College property with a valid permit in the designated parking lots. Parking is provided on a first come first serve basis. All persons parking their vehicles on campus do so at their own risk. Under no circumstances shall St. John's College be responsible for the loss or damage to any vehicle, its contents or equipment.

Any vehicles without a valid permit ; parked in a prohibited area or designated faculty parking or commits any traffic violation will be ticketed (which carries a fine of \$25.00) and the vehicle will be immobilized until payment is made at the finance office. The undersigned agrees to comply with these regulations. The holder of this permit understands that any outstanding parking tickets may result in the withholding of grades, transcripts and diplomas.

Signature: _____ Date: _____

For Official Use:

Decal No: _____ Date Issued: _____ Issuing Personnel: _____